

VACANCY NOTICE
HEAD of JOINT SECRETARIAT for 2014-2020 (Interreg V-A) Italy - Croatia CBC Programme

Annex 1 - Application Form Template

To
Veneto Region
Section MA of Italy-Croatia CBC Programme
dip.cooperazioneinternazionale@pec.regione.veneto.it

I, the undersigned (*First Name followed by Family Name*) _____

ask

To be admitted to the personnel selection through comparison between curricula and subsequent written and oral tests for the role of **Joint Secretariat Head** of the Italy-Croatia CBC Programme.

On the basis of Italian Law (art. 46 and 47 of Decree of President of Italian Republic (D.P.R.) n. 445/2000) and having regard to art. 13 of Legislative Decree n. 196/2003 (Personal Data Protection Code), and aware of the legal consequences in case of false declarations, in accordance with art. 76 of D.P.R. n. 445/2000,

I declare

Place of birth (*Town, Country*) _____ date (*dd/mm/yyyy*) _____
Permanent Address _____
ZIP Code _____ Town _____
Country _____
Tel. _____ Mob. _____
E-mail _____

I require

to send all communications concerning the above mentioned selection procedure to the following address (*only if different from the previous one*):

Address _____
ZIP Code _____ Town _____
Country _____
Tel. _____ Mob. _____
E-mail _____

I declare on my own my responsibility

On the basis of Italian Law and aware of the legal consequences in case of false declarations, in accordance with art. 76 of D.P.R. 445/2000,

(please tick)

- ☐ To have the following University degree¹ (degree course lasting at least four-year):
University _____, Location _____
Degree _____
Duration of academic curriculum _____ date of the Degree (award) _____;
- ☐ To have _____ citizenship (s);
- ☐ To enjoy my full rights as a citizen;
- ☐ To have not been convicted of any criminal offence and to have no criminal case pending against me;
- ☐ To have performed military/civil service obligations imposed by the applicable laws (if applicable);
- ☐ To be / ☐ not be employee of a public administration (if it is so, indicate the name of the public administration _____)

I declare on my own responsibility

pursuant to art. 46 and 47 of D.P.R. n. 445/2000 and aware of the legal consequences in case of false declarations, in accordance with art. 76 of D.P.R. 445/2000,

(please tick)

- ☐ To have an excellent spoken and written English level (level C1 in the Europass Language Passport classification or equivalent);
- ☐ That the Curriculum Vitae attached is true and correct **(the CV is written on EU format, dated and signed with specific references to exact dates of the professional experience, employers and if the position has been/is full time or part time. In case of absence of exact dates, the professional experience cannot be considered)**
- ☐ To have the following professional experiences:
 - (1)** To have at least 7 years of professional experience in projects or programmes co-financed by Structural, ESI or IPA funds. The periods of possible overlapping between more than one position are counted only once
 - (2)** To have at least 5 years of professional experience in European Territorial Cooperation programmes at Programme level
 - (3)** To have at least 4 years of experience in team management

as specified in the following table (please summarize the professional experiences and tick which eligibility requirements they refer to; **the same professional experience can refer to one or more eligibility requirements**):

¹ If the university degree is not obtained in Italy, the applicant will present the certification of recognition of foreign study qualifications within the deadline which will be given by Veneto Region.

	(1)	(2)	(3)
Professional experience at the <i>(body/company)</i> _____ with contract _____ from <u> </u> / <u> </u> / <u> </u> to <u> </u> / <u> </u> / <u> </u> (total months <u> </u>) Role: _____ Main tasks: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Professional experience at the <i>(body/company)</i> _____ with contract _____ from <u> </u> / <u> </u> / <u> </u> to <u> </u> / <u> </u> / <u> </u> (total months <u> </u>) Role: _____ Main tasks: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
....			

Attachments:

- 1) Copy of a valid identification document (e.g. Passport / ID card): type _____ n. _____
- 2) Curriculum Vitae in Europass format *(duly signed and dated)*²
- 3) Other attachments (i.e. certificate of knowledge of English language above C1 level)

(Place and date) _____

(I) _____
(original signature in extended version)

(I) This statement is undersigned by the applicant and presented along with a non-authenticated copy of identification document of the signer or through other modalities indicated by art. 38 of D.P.R. 445/2000.

Personal data protection

I declare

To be informed, pursuant to art. 13 of Italian Legislative Decree n. 196/2003, of the processing of personal data, as reported in the document **“General information on the processing of personal data”** available on the websites where this vacancy notice is published.

(Place and date) _____

(original signature in extended version)

² Please include the privacy clause, i.e. the authorization to process personal data for this personnel selection purposes.